



Software • Training • Support

## Alchemex Administrator Training

A comprehensive overview of the Alchemex Administrator module.

After completion of this workshop, you will be able to effectively use the Alchemex Administrator module to create new containers as well as customise the existing containers to suit their individual requirements. The workshop gives you a good understanding of the behind the scenes workings of the Alchemex tool and includes tips on how to connect to multiple databases for consolidation purposes.

Each delegate will receive a manual and 3 month's email support. On completion of the course you are required to complete an online assessment, and on passing with 70% or more, you will receive a printable certificate.

### Who will benefit by attending this course?

This course is for anyone responsible for the creation and maintenance of database connections and containers. These are later used in the creation of reports.

This course should be followed by the Alchemex Report Manager training in order to give the delegate a holistic view of the Alchemex tool.

**Course Duration:** One day (9:00 - 16:00)

### Samples of workshop content

- Alchemex Administrator Module Overview
- Alchemex Installation and Version Numbers
- Alchemex Components and Relational dynamics
- Alchemex file and folder structure
- Alchemex update repository
- Alchemex Administrator module functionality
- Layout of the Alchemex Administrator Module
- Alchemex Data Connection; Data Containers and Data Expressions
- Maintaining Data Expressions
- Working with Alchemex Containers
- Alchemex Auto Connection
- Create a Multiple Table Data Container
- Case Study



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- Linking to other Data sets
- PL Utilities
- Software Upgrades
- Report download community

### Course Pre-requisites

- An understanding of Relational Databases
- Basic knowledge of ODBC drivers and DSN's
- Basic knowledge of MS SQL Server
- General understanding of business practices
- Intermediate Microsoft Excel knowledge