

Question: When a cell contains a formula, the formula is visible for all to see. Just activate the cell and

fx				
=SUM(D2*E2)*1.12				
C	D	E	F	G
Date	Quantity	Unit Price	Product Sales	
2009/01/06	50	8.82	400.00	493.92

glance up at the Formula bar.

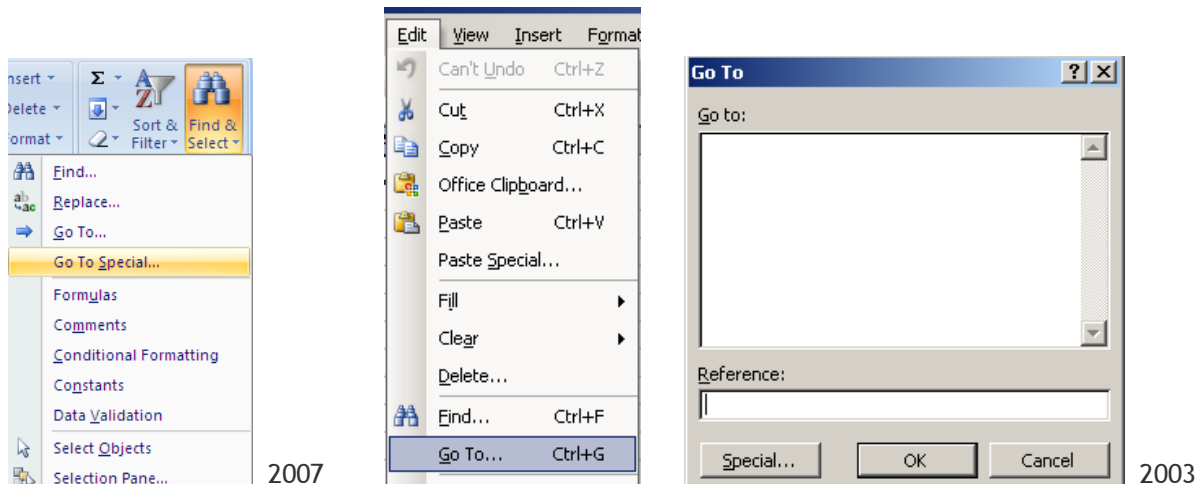
In some cases, you may want to hide your formulas to give your worksheet a cleaner look or to keep others from seeing how your calculations are done.

Answer: You can hide the formulas by setting the Hide option for the formula cells and protecting the sheet. But before you protect the sheet, you need to "unlock" all non-formula cells (by default, all cells are locked).

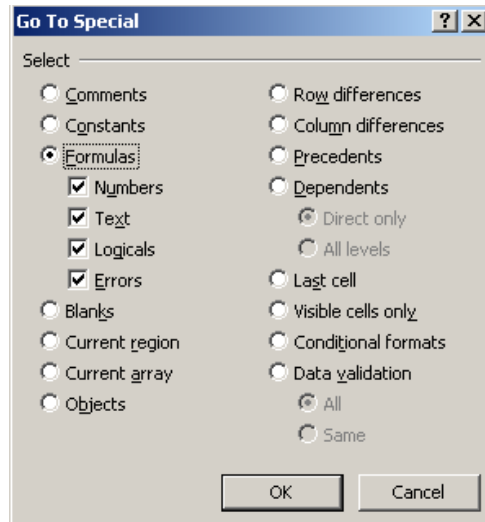
Process (Excel 2007 and Excel 2003):

Here is how to do it:

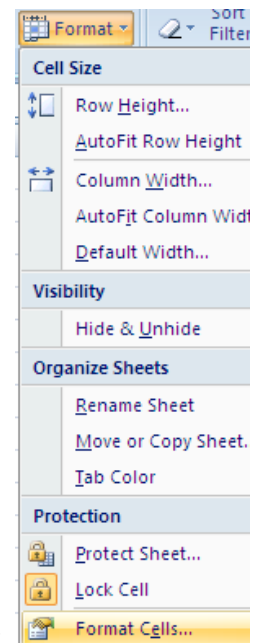
1. Select Home Tab, Editing Group, Find and Select Icon (2003-Edit, Go To, Special) or press *Ctrl-G* or *F5* to bring up the Go To dialog box.



2. Click the *Special* button to show the Go To Special dialog box.



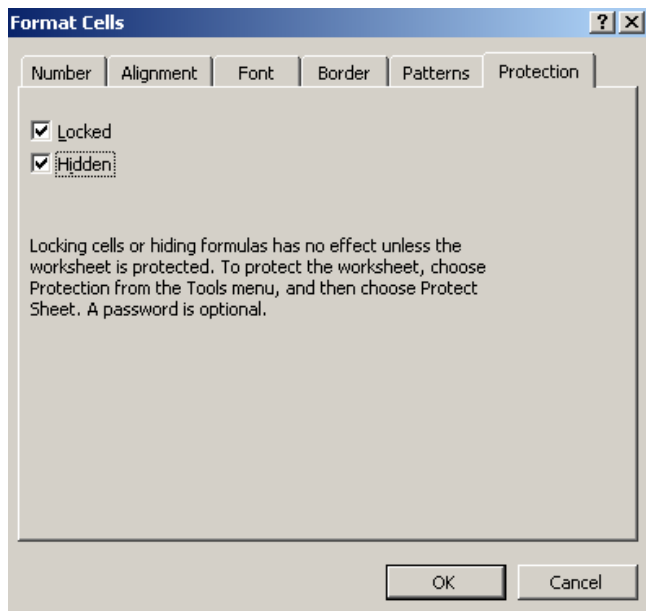
3. Choose the *Formulas* option, and make sure the four check boxes are all checked.
4. Click *OK*, and Excel selects all cells that contain a formula.



5. Choose Home Tab, Cell Group, Format Drop Down arrow, Format cells:

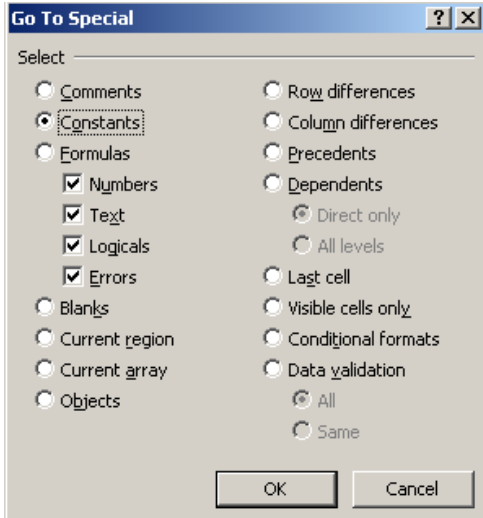
(2003- *Format, Cells*), and click the *Protection* tab.

6. Place a check mark next to the Hidden option, and make sure that there is a check mark next to the Locked option. Click *OK*.

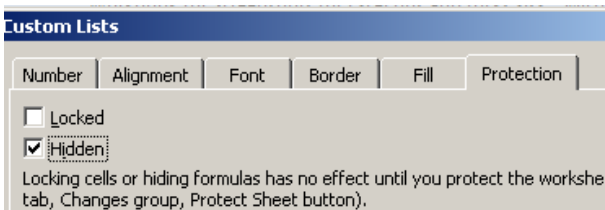


Here's how to unlock the non-formula cells:

1. Repeat Steps 1 and 2 above to show the Go To Special dialog box.
2. Choose the *Constants* option, and make sure the four check boxes are all checked.

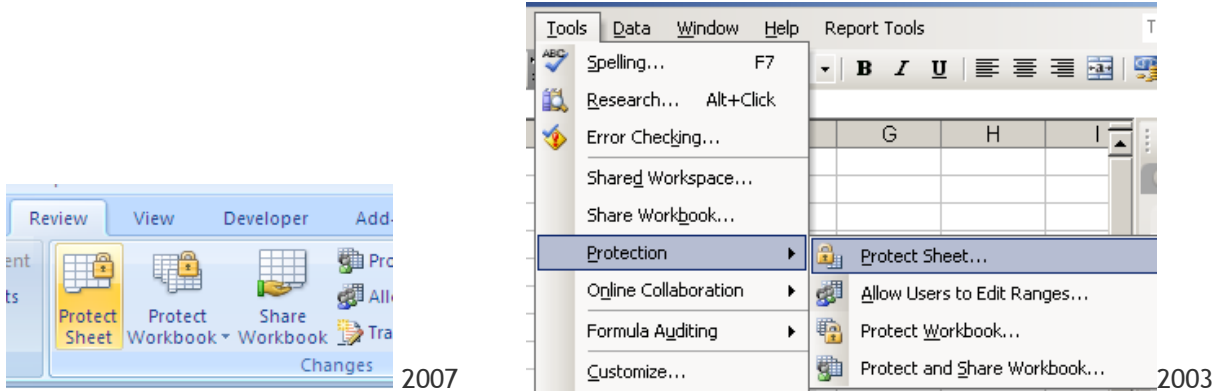


3. Click *OK*, and Excel selects all non-empty cells that don't contain a formula.
4. Select *Format cell*, *Protection Tab* - as in Step 5.
5. Remove the check mark next to the *Locked* option. Click *OK*.

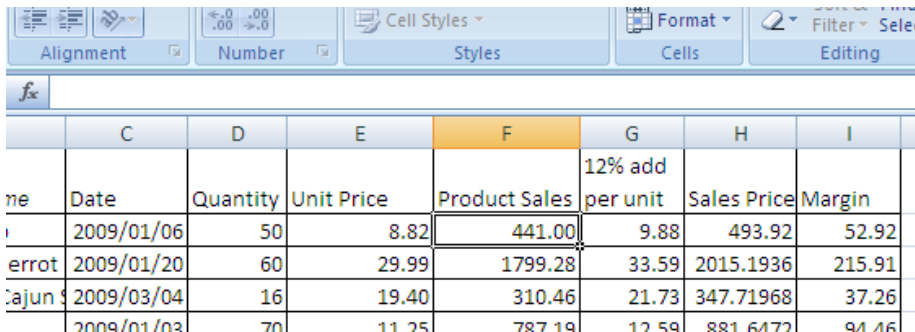


At this point, the formula cells are set to Hide, and the non-formula cells are set to Unlock. But these settings have no effect unless the sheet is protected.

Select the *Review Tab*, *Change Group*, *Protect Sheet Icon* (2003 - *Tools, Protection, Protect Sheet*) to protect the worksheet. You can enter a password if you like.



After performing these steps, you can select any formula cell, and the formula will not be displayed in the Formula bar. Furthermore, the formula cannot be changed. But the cells that contain other information can be changed.



	C	D	E	F	G	H	I
me	Date	Quantity	Unit Price	Product Sales	12% add per unit	Sales Price	Margin
	2009/01/06	50	8.82	441.00	9.88	493.92	52.92
errot	2009/01/20	60	29.99	1799.28	33.59	2015.1936	215.91
ajun	2009/03/04	16	19.40	310.46	21.73	347.71968	37.26
	2009/01/02	70	11.25	787.19	12.59	881.6177	91.16

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