

Question: Is there a quick way to correct all errors on a sheet with one value, regardless of type of error?

Answer: Yes, using the **Go To** function

Process (Excel 2003 and 2007):

If you happen to have a number of errors on your spreadsheet, such as #N/A, #DIV/0 or #REF, the best way would be to nest your formula inside of an ISERROR function or an IF statement.

But if time is a factor and you need to fix everything in a hurry, here is a quick method that will solve your problem

Scenario: the spreadsheet below takes each person’s salary (cells B2:B5) and works out the tax amount they have to pay based on the tax rate (cell F1) by dividing the two totals.

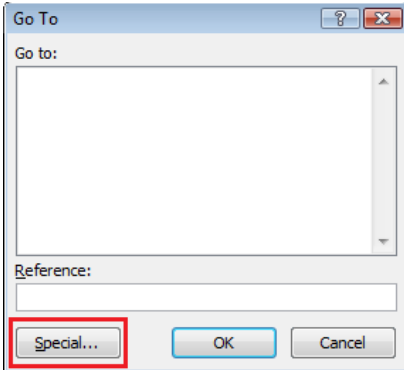
	A	B	C	D	E	F
1	Staff Name	Salary	Tax		Tax Rate (%)	10
2	Judy	5,000	500			
3	James	1,000	100			
4	Joyce	12,000	1200			
5	Jillian	15,000	1500			
6	Jeremy	14,000	1400			
7	Jack	15,000	1500			
8						
9						
10						

If, for some reason (which would be great), the tax rate is changed to 0, then the following errors would show:

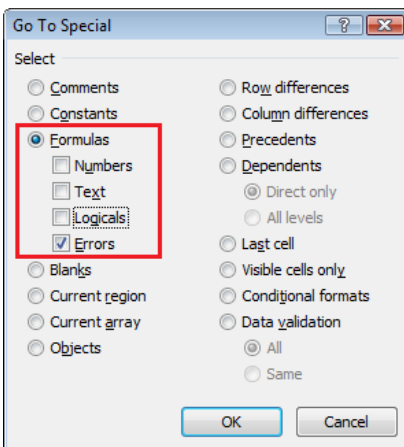
	A	B	C	D	E	F
1	Staff Name	Salary	Tax		Tax Rate (%)	0
2	Judy	5,000	#DIV/0!			
3	James	1,000	#DIV/0!			
4	Joyce	12,000	#DIV/0!			
5	Jillian	15,000	#DIV/0!			
6	Jeremy	14,000	#DIV/0!			
7	Jack	15,000	#DIV/0!			
8						
9						

To quickly address all of the errors on the page, the following process could be used:

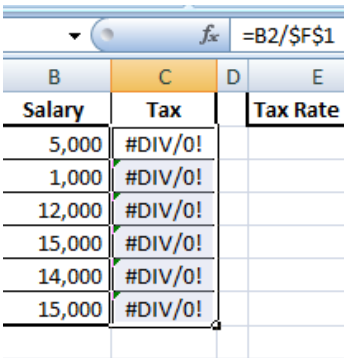
- 1 Press **F5**. This will bring up the **Go To** window.



2 Click on the **Special...** button. The **Go To Special** window will then appear.



3 Select the **Formulas** button, and make sure that the **Errors** tick box is selected.



B	C	D	E
Salary	Tax		Tax Rate
5,000	#DIV/0!		
1,000	#DIV/0!		
12,000	#DIV/0!		
15,000	#DIV/0!		
14,000	#DIV/0!		
15,000	#DIV/0!		

All cells on the sheet that contain an error will now be selected.

4 Type the number **0** and press **CTRL + ENTER**



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B	C	D	E
Salary	Tax		Tax Rate
5,000	0		
1,000	0		
12,000	0		
15,000	0		
14,000	0		
15,000	0		

The error values in each of cells will now be replaced with the 0 value.

NB: This will replace each of the formulae on the sheet with the actual 0 value - these formulae will no longer actually exist on the sheet. You could print the sheet if you choose to and then use **CTRL + Y (Undo)** to correct the change that you made however, as mentioned, the best option would be to use the **ISERROR** or **IF(ISERROR)** functions.