

**Question:** I would like to see which cells are blank in a column of data, and I don't want to resort to the column. Is there a quick way that I could do this?

**Answer:** Yes, using the 'Go To Special...' option

**Process (Excel 2003, 2007, 2010):**

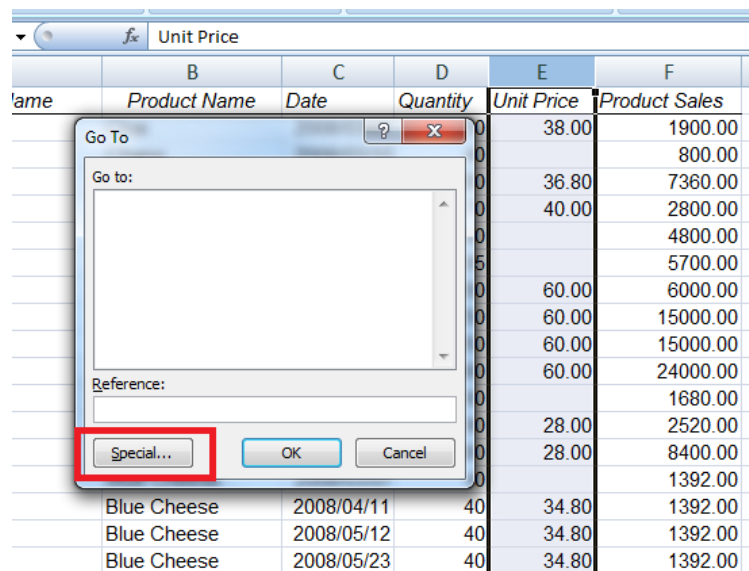
In this example, we have some basic sales information, but a number of cells in the Unit Price column are blank. If there is a lot of the information in the sheet, say 10,000 rows, it can be tiresome to scroll through and find each individual cell that's blank. There are a number of options available, such as sorting the data (which will put all of the rows with blank Unit Price cells at the bottom of the list), but the simplest thing would be to use the 'Go To Special...' option.

	A	B	C	D	E	F	G
1	Category Name	Product Name	Date	Quantity	Unit Price	Product Sales	
2	Beverages	Chai	2008/03/07	50	38.00	1900.00	
3	Beverages	Chang	2008/03/10	40		800.00	
4	Beverages	Ipoh Coffee	2008/03/07	200	36.80	7360.00	
5	Beverages	Stout	2008/04/12	70	40.00	2800.00	
6	Meat/Poultry	Alice Mutton	2008/05/28	80		4800.00	
7	Meat/Poultry	Alice Mutton	2008/04/30	95		5700.00	
8	Meat/Poultry	Alice Mutton	2008/04/12	100	60.00	6000.00	
9	Meat/Poultry	Alice Mutton	2008/04/15	250	60.00	15000.00	
10	Meat/Poultry	Alice Mutton	2008/05/01	250	60.00	15000.00	
11	Meat/Poultry	Alice Mutton	2008/05/08	400	60.00	24000.00	
12	Condiments	Aniseed Syrup	2008/05/19	60		1680.00	
13	Condiments	Aniseed Syrup	2008/03/25	90	28.00	2520.00	
14	Condiments	Aniseed Syrup	2008/03/06	300	28.00	8400.00	
15	Dairy Products	Blue Cheese	2008/03/07	40		1392.00	
16	Dairy Products	Blue Cheese	2008/04/11	40	34.80	1392.00	
17	Dairy Products	Blue Cheese	2008/05/12	40	34.80	1392.00	

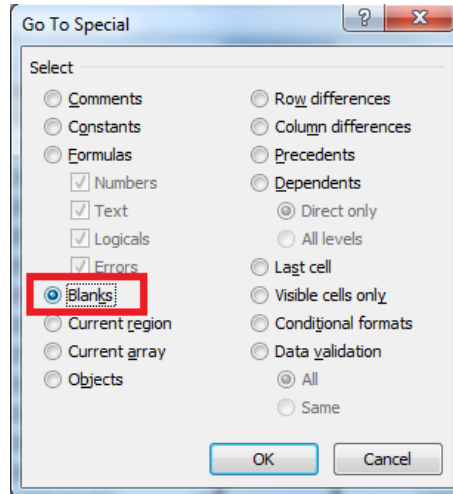
1. Select column E.

	A	B	C	D	E	F
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8	Meat/Poultry	Alice Mutton	2008/04/12	100	60.00	6000.00
9	Meat/Poultry	Alice Mutton	2008/04/15	250	60.00	15000.00
10	Meat/Poultry	Alice Mutton	2008/05/01	250	60.00	15000.00
11	Meat/Poultry	Alice Mutton	2008/05/08	400	60.00	24000.00
12	Condiments	Aniseed Syrup	2008/05/19	60		1680.00
13	Condiments	Aniseed Syrup	2008/03/25	90	28.00	2520.00
14	Condiments	Aniseed Syrup	2008/03/06	300	28.00	8400.00
15	Dairy Products	Blue Cheese	2008/03/07	40		1392.00
16	Dairy Products	Blue Cheese	2008/04/11	40	34.80	1392.00
17	Dairy Products	Blue Cheese	2008/05/12	40	34.80	1392.00

- Press **Ctrl + G**. This will bring up the 'Go To Special...' window. Click on the 'Special...' button.



- Select the 'Blanks' option and click 'OK'.



All blank cells in the column are now selected. You can now fill all the cells with a colour, such as bright red, to make it easier to identify them when scrolling through the data.

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If you have any suggestions for an Excel Tips & Tricks topic, or you would like help with a particular function, please email [enablement@alchemex.com](mailto:enablement@alchemex.com) and yours could be the next Tip Of The Week.

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